



BUILDING EXCELLENCE AWARDS 2015



Below is the list of the questions that will be asked when you enter into the
Site-based categories

Please note that the fields marked with a * are mandatory

Contact Information

You will need to fill in the details of the person completing the form including:

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

This is going to be the main point of contact if we have any issues with the entry

Nomination Category *

You will be asked to tick the relevant categories from the below list that you want to enter your project into. Please note that you can only enter the same project in up to 4 categories

- Best change of use of an existing building or conversion
 - Best commercial building
 - Best educational building
 - Best extension or alteration to an existing home
 - Best inclusive building
 - Best individual new home
 - Best new housing development
 - Best public service building
 - Best social or affordable new housing development
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Project information

Description of Project *

This is a comment box for you to put a short description of the project you are entering.

Project Name and Address *

This is a comment box for you to put the project name and address you are entering.

Please note that all house numbers will be removed for awards material.

Completion Date *

You will need to pick the date your completion certificate was issued for this site. Please note that the review period is January 1st 2014 – 31st December 2014, so the site must have been completed between these dates to be eligible for the 2015 awards.

Individual Surveyor Information

You will need to fill in the details of the local authority building control surveyor including:

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Address

Project Team

You will need to provide details of the project team that worked on your site.

Contractor Company

You will need to fill in the details of the contractor including:

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Address

Architect Company

You will need to fill in the details of the architect/designer including:

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Address

Client Company

You will need to fill in the details of the client including:

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Address

Other Team Members

Here you will have the opportunity to add other members of the project team in order that they may be invited to the awards should the project be shortlisted. A maximum of 4 other members can be added.

Please note that only the organisations above (including the local authority) will be included on certificates and other materials.

Tell us about the project

You will be asked to tick the relevant statements from each section below and use the text boxes to tell us more about the project and why it should be considered for the award.

Building regulations

Optional tick-box statements include:

- Provision of detailed plans
- Information was provided before commencement or in a timely manner
- Good quality drawings and specifications provided
- Pre-commencement team meetings
- Timely notification to local authority building control team of key inspection stages
- Complete compliance

There will also be a comment box for you to add up to 50 words of your own text regarding the building regulations, should you choose to.

Building performance and sustainability

Optional tick-box statements include:

- Met relevant environmental criteria
- BREEAM
- Code for sustainable homes
- Passivhaus
- Rain water harvesting
- Water saving features
- Good expected running and life-cycle costs
- Renewable energy features
- Good air leakage rate
- Other sustainable features

There will also be a comment box for you to add up to 50 words of your own text regarding the building performance and sustainability, should you choose to.

Working Relationships

Optional tick-box statements include:

- Pro-active contact between parties
- Working relationship from inception to completion
- Co-operative working relationships
- Timely information between parties
- Regularly use local authority building control teams
- Use LABC Consult services

There will also be a comment box for you to add up to 50 words of your own text regarding the working relationships, should you choose to.

Site and project management

Optional tick-box statements include:

- Positive response to building control feedback
- Close monitoring of sub-contractors
- Safe and healthy site
- Member of Considerate Constructors Scheme
- CSCS cards in use
- Active waste management strategy
- Excellent attention to detail in construction

There will also be a comment box for you to add up to 50 words of your own text regarding the site and project management, should you choose to.

Innovation and problem solving

Optional tick-box statements include:

- Creative & innovative approach to tricky situations
- Early adopter of new ideas
- Use of LABC Registered Details
- Good involvement with Building Control Surveyor
- Joint solutions to innovative construction
- Overcoming and communicating solutions to complex or difficult design & site conditions

There will also be a comment box for you to add up to 50 words of your own text regarding any innovation and problem solving, should you choose to.

Overall outcomes

Optional tick-box statements include:

- Always fully meets client requirements
- Few performance gap issues
- High performance in all aspects
- Projects delivered on time
- Projects delivered within budget
- Efforts made to provide continuity with existing building and surroundings

There will also be a comment box for you to add up to 500 words of your own text of additional information, should you choose to.

Comments*

This is a comment box for you to add up to 500 words of your own text to explain why you think the project deserves to win the LABC award.

Project pictures*

Here you will need to upload up to 6 examples of the project. You need to ensure that each image you upload is in jpg format and is no more than 5 MB in size, but must be over 1000pixels (this can be in height or width). This is to ensure that the events team have a good quality selection of photographs to choose from for any awards material e.g., brochures and presentations