

Below is the list of information and questions that will be asked when you enter into

**LABC Newcomer of the Year**

Please note that the fields marked with a \* are mandatory

**Submitter Information**

You will need to fill in the details of the person completing the form including:

Submitter Title\*

First name\*

Last Name\*

Do you work in a local authority building control team?\*

Job Title\*

Email\*

Local Authority\*

Telephone\*

*This is going to be the main point of contact if we have any queries regarding the entry*

**Nominee contact details**

*Your nominee’s details*

Nominee title\*

First name\*

Last Name\*

Job Title\*

Local Authority\*

Region\*

Nominee Email\*

Nominee Telephone\*

Local Authority Address Line 1\*

Local Authority Address Line 2

Local Authority Town/City\*

Local Authority Postcode\*

Local Authority Twitter username

**Nominee information**

*You’ll find it helpful to refer to the general and category specific judging criteria when completing this section.*

**Award year\***

1. **When did this person join local authority building control?**\*
2. **Has this person recently completed or enrolled on a training course/qualification to develop their role in local authority building control?***\**

**If yes, please provide details of their achievements and of any training they are currently enrolled on**

1. **What did this person do before joining the local authority building control surveying team?\***
2. **Which of the following has this person demonstrated in their commitment to local authority building control?\***

*Please refer to the category specific criteria for more information on these three options*

**Service**

**Innovation**

**Proactivity**

 **Describe in detail what the nominee achieved\*** *(Max 300 words)*

1. **How does this person work to understand and deliver an excellent building control service?\*** *(50 – 100 words)*
2. **Give an example of when this person overcame an issue?\*** *(50 – 100 words)*
3. **Why does this person deserve to win the LABC Newcomer of the Year award?\*** *(50 – 100 words)*

**Headshot of the nominee and your company logo\***

Please upload a hi-res photo (ideally 300dpi or 2000 pixels). Please include an image of your company logo.